

**HINDUSTAN COLLEGE OF ARTS & SCIENCE
INTERNAL QUALITY ASSURANCE CELL**

MEETING NOTICE

Date: 23.11.2022

A Meeting of IQAC will be held on **8th December, 2022 at 11.00am** in IQAC Conference Room to discuss the following agenda. All the members of IQAC-Hindustan College of Arts & Science are hereby requested to attend the meeting.

Agenda:

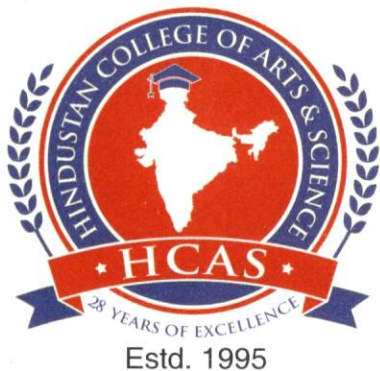
1. Changes of IQAC Members
2. Activities Cultural and Sports
3. Recognitions & Awards
4. Training for ICT tools Utilizations



Dr. K. Malarvizhi
IQAC Coordinator



Dr. S. Thirumagan
Principal



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Christian Minority Institution • A Unit of Hindustan Group of Institutions

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Internal Quality Assurance Cell Meeting - III

Minutes of Meeting

DATE: 08.12.2022

Members Present

S.No	Members	Designation	Signature
1.	Dr. S. Thirumagan, Principal	Chairman of the meeting	
2.	Dr. V. J. Philip, Deputy Director Academics	Management representative	
3.	Dr. K. Malarvizhi, Dean, School of Business Studies	IQAC Coordinator	
4.	Mr. Samuel Sampath Kumar, Vice Principal	Admin. representative	
5.	Dr. S. Illanjiam, Dean, School of Sciences	Senior Faculty	
6.	Dr. C. Elizabeth Rani, Head, Department of Biotechnology	Senior Faculty	
7.	Dr. R. Sakthi Prabha, Dean, School of Humanities	Senior Faculty	
8.	Dr. Y. Angeline Christobel, Dean, School of Computational Studies	Senior Faculty	
9.	Mrs. L. Esther Thamarine, Head, B.Com (General Shift -II)	Senior Faculty	
10.	Ms. Tuttu P. Research Scholar, HITS	Alumni Representatives	



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Points Discussed & Resolution taken

1. IIQA submission:

- The IQAC proposed a date for IIQA by the end of April 2023. Committees were formed to collect the necessary data. And also submission of SSR for the 3rd Cycle timeline fixed by the end of May 2023

2. EDC activities

- To motivate the students to come up with new business ideas, activities need to be organized. Competitions to be conducted and exhibitions on innovative products

3. CRD proposed activities to ensure a culture of research and innovation, by supporting faculty and student research and enhancing interdisciplinary collaborations. Securing external funding and grants for research.

4. Green initiatives

- Discussion on efforts taken for green initiatives and sustainability was listed and approved for audits on energy, hygiene and environmental and as well as, discussed strategies to engage students in green initiatives, such as sustainability clubs, eco-friendly events, and volunteer opportunities. The role of students in driving change was emphasized.

5. Parents teachers meeting

- It was resolved that to discuss on the academic progress of the students, Parents Teachers Meet(PTA) to be conduct regularly



Dr. S. Thirumagan
Principal